

Chairman, Mark Petros, on Wednesday, August 19, 2020 at 7:00pm, called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Friday, December 27, 2019. The members of the Board of Supervisors present were Mark Petros, Brian Merdian, and Linda Harvey. Also attending the meeting were Bill Luzar, Carol Hevia, Anna Sudaric, James Steiner, Summer Steiner, Jim Harvey, Linda Coffey, Adam Kerber, Tyler Varney, Vicki Ankney, Lenny DiClaudio, Mary Ann Stevens, Jay Stevens, Rita Aujay, Mike Aujay, Alan Fossi, Margaret Sensue, Rodger Holsing, Janet Schork, Tom Mignogna, Solicitor Mark Hamilton, and Susan Leukhardt.

Mark Petros led those present in the Pledge of Allegiance.

Report from Public Works Director, Tom Mignogna

The sanitizing of the building is still being done on a daily basis. This month's Safety Toolbox and video was on preventing head injuries. There were 51 One Call requests to locate our storm water drains. We have had a rash of sign theft which resulted in us filing a police report. They are now doing roaming patrols in our areas. Fridays have been patching the roads and replacing signs. If there is an emergency, we can handle it daily. Mowing tractor has been out daily. Road surface work was done on Reed Lane, Mikel Lane, and Rodebaugh Road. We replaced storm pipes on Limerick Road and Sulphur Springs Road. Pulled the ditches installed wedge curbs on Korpar Lane. Currently, we are Pinewood Road backing up the wedge curbs with rock and topsoil where needed. We have had two (2) trucks worked on in the shop so far this month and inspections have been completed.

Report from Ordinance Officer, Rodger Holsing

Properties in Violation	41
Properties Complied w/ Violation Notice	16
Properties in Progress of Being in Compliance	21
Criminal Charges Filed / Pending	1
Other Circumstances/ Refer to Other Agencies	3
Cases That Went Before the Magistrate	7
(Five resulting in being fined two continuances)	

Report from Recreation Director, Janet Schork

- Crabapple Park Pavilion rentals to date are four (4) with five (5) more scheduled through August and September.
- Crabapple Pool has been filled completely with water and lightly chlorinated. This was necessary in order to run the pump, filtration system, and chlorinator. Additionally, a pool liner (and underlying concrete and fiberglass shell) not covered in water will quickly shrink, harden, and slowly disintegrate. All of this is to keep our pool stain free, structurally sound, and in good shape for next summer.
- Maintenance work also continues at Crabapple Park and playgrounds.
- Once I meet with the Supervisors, rates and restrictions will be outlined for Recreation Center use for the 2020-2021 gym season. Those rates will be on the September agenda. I am in the process of contacting last year's sports group to get an idea of which groups will be coming back this season given the restrictions placed on youth sports due to the Covid pandemic.
- The website was unavailable and in maintenance mode since Monday while I and our IT support personnel performed a major upgrade to the file server and the website host software. We ran into a few glitches, but I was able to get the website back online this afternoon.
- The upgrade was a necessary step in the process of integrating an online mailing list and newsletter for our Township website. Work will be ongoing and hopefully we can go live with the newsletter in the next month or two.
- Thank you to Jeff Suggars for relining our Recreation Center/Library parking lot. It looks fresh and professional.
- Finally, my time has been spent between website maintenance, park & Recreation Center support, and directing the maintenance crew at the pool and park and playgrounds.

Supervisor Comments: Brian Merdian informed Mrs. Schork that he spoke with Westmoreland County Commissioner Sean Kertes regarding flags needed for the Town Square. In turn, Commissioner Kertes donated a Westmoreland County Flag and a State of Pennsylvania Flag to the Township.

Report from Treasurer, Susan Leukhardt – July, 2020

Account	Beginning Balance	Deposits	Transfers / Payments	Ending Balance
FNB General Fund	\$ 92,260.02	\$ 134,016.08	\$ 170,619.17	\$ 55,656.93
PLGIT General Fund	\$ 279,029.02	\$ 27,985.10	\$ 100,000.00	\$ 207,014.12
FNB Reserve Account	\$ 226,124.66	\$ 114.70	\$ 6,500.00	\$ 219,739.36

Linda Harvey made a motion, seconded by Brian Merdian, to approve the minutes of the Sewickley Township Board of Supervisors Regular Meeting held on July 15, 2020. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Public Comment

Carol Hevia stated that she contacted West Penn Power regarding the street light request at the Wineberry Ridge mailboxes. The reason it's taking some time is because the request is for a condominium. A work order is being processed. Dave Evans is her contact. Mr. Merdian asked for the work order number and maybe them both working with their contacts, it will get done faster.

Linda Coffey voiced concerns about the four (4) fire departments within Sewickley Township and the politics being played. The Township Supervisors need to get more involved. She provided some examples where she feels calls were not handled properly.

Adam Kerber asked the status of background checks for the fire departments. Solicitor Hamilton provided an update from last month's meeting. The Lowber Social Club issues remain private issues that the Township cannot get involved in. As far as the performance of our volunteer fire companies, that's a very important issue. Within the last thirty days, we have hired an expert in fire and safety management and is a chief in Allegheny County. He is conducting an independent review of our four (4) fire companies. Solicitor Hamilton then explained the steps that are being taken during this process. The review of all documents provided by the fire companies are being reviewed by this expert. Mr. Kerber asked if the background checks were provided also. Solicitor Hamilton is not sure if any were done or were provided. It depends on the Standard Operating Procedures and By-Laws of the fire companies. The expert will address this. Within the next thirty (30) days, the review of the materials will be complete. The interviews with the individual Fire Chiefs and the Supervisors, who will convey their concerns, will then begin.

Vicki Ankney asked Mr. Mignogna to patch Daisy Street. There are major potholes.

Mary Ann Stevens spoke on behalf of the residents of Wineberry Ridge thanking the Board of Supervisors and anyone else involved with pulling the bond that secured funds to have their road paved and guardrails installed. She also stated that Derry Construction was the nicest group of people working in their little community. Mrs. Stevens then asked if anything needs to be done by the residents to have the Township take over the road. Mr. Petros stated that as soon as it is approved by the Township Engineer, this will happen. He continued thanking Solicitor Hamilton for leaning on the bonding company to get the extra funds to complete Wineberry Ridge.

Rita Aujay asked the status of the Beckinger property on Lily Street in Lowber. It is the house that caught on fire. Mr. Holsing stated he will look into it.

Bill Luzar commended the Township on providing the best paving job in Hutchinson in 100 years, with a few exceptions of how it was constructed. At last month's meeting, he requested cross drains on Reynolds Street. Mr. Mignogna and the engineers came out and looked at it. However, there was no action taken regarding the drainage. Mr. Luzar is asking the Township for a couple loads of topsoil to regrade his yard up to the back of the curb in front of his house. There is no drive off parking any longer which is needed by him and his neighbors. If the paving and drainage was put in properly, the need for these high curbs would not be needed. Mr. Merdian stated that the Township can talk to Gibson Thomas to see if there is something we can do.

Linda Harvey made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Herminie Volunteer Fire Department as follows:

Rescue Store LLC – hurst tool service	\$ 395.00
Palko Truck & Trailer Shop – engine 15 check	\$ 204.50

Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Hutchinson Volunteer Fire Department as follows:

Fire Force, Inc. – fire helmet	\$ 245.00
Howell Rescue Systems – scba , cascade system service	\$ 1,590.00
Howell Rescue Systems – rescue tool service	\$ 815.00
Howell Rescue Systems – gas / co detector service	\$ 30.00

Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Rillton Volunteer Fire Department as follows:

Schulte's Enterprise LLC – repairs to '94 firetruck	\$ 148.00
Schulte's Enterprise LLC – repairs to '96 international 4900	\$ 1,945.57
Schulte's Enterprise LLC – repairs to '96 international pumper	\$ 2,818.30

Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian, to disburse 2019 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bearcom – monthly maintenance on portable radios	\$ 92.00
Comcast – two (2) months EOC phone & internet	\$ 226.91 and \$ 226.93

Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Brian Merdian, to authorize Gibson-Thomas Engineering to put the Guiderail Project for Dick Station Road (Turnback funds) out for bid. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Brian Merdian, to authorize Gibson-Thomas Engineering to apply for a Highway Occupancy Permit in the area of Township property located in Rillton. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to approve Pay Estimate No. 2 (Final - \$21,984.18) and Change Order No. 2 (\$8,470.75) to Tresco Paving Corporation for the Herminie Storm Sewer/Paving Project – Phase 2, Contract 1/2020. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to approve Pay Estimate No. 1 in the amount of \$41,434.25 to Traffic Control & Engineering Co. for the School Zone Signal Installations, Contract 2/2020. Board Comments: Mrs. Harvey asked if the tree will be cut that is blocking that light. Mr. Merdian stated that it will be taken care of by the contractor or subcontractor before school starts. This is not full payment. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to renew the Comcast Franchise Agreement for a period of ten (10) years. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to approve the Janitor Plan located on Cool Springs Road. This subdivision divides Parcel A containing .43 acres and Parcel B containing 63.59 acres from Lot 1 that has 5.01 remaining acres with an existing dwelling, garage, and storage building. Public water and an on-lot septic system serve Lot 1. Parcel B has a non-building agricultural waiver. Parcel A is a side lot addition to the property to the north owned by Catherine Page and is also non-buildable. This plan was approved by the Planning Commission. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to advertise to sell the 1999 Mack Triaxle Dump Truck as is. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

The quotes below for a security and fire system for the Sewickley Township Municipal Building and property are as follows:

Prosrite Systems, Inc.	\$ 14,401.00
Xycom Technology Group	\$ 16,934.28
Rampart Security Systems	\$ 23,118.68
WSS Integrated Technologies	\$ 26,696.66

Mark Petros made a motion, seconded by Brian Merdian, to select Xycom Technology Group to install a security and fire system at the Sewickley Township Municipal Building and property in the amount of \$16,934.28. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to approve a lease option for a SendPro C Series postage machine through Pitney Bowes in the amount of \$188.70 per quarter for 60 months. This is an increase of \$53.70 per quarter. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to ratify Janet Schork to work over her allotted hours on the payroll date of July 24, 2020. Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Linda Harvey, to approve the following bills for payment:

General Fund:

Checks 11323 to 11335 - \$ 29,109.19 (7/22/20)	ACH Payments: First Energy - \$ 315.55 (7/24/20)
Checks 11336 to 11351 - \$ 23,718.08 (7/28/20)	First Energy - \$ 52.84 (7/24/20)
Checks 11352 to 11375 - \$ 10,329.12 (8/5/20)	First Energy - \$ 42.93 (7/24/20)
Checks 11376 to 11395 - \$ 8,817.81 (8/13/20)	First Energy - \$ 10.17 (7/24/20)
Checks 11396 to 11408 - \$ 3,335.35 (8/19/20)	Columbia Gas - \$ 26.52 (8/3/20)
	MAWC - \$ 62.79 (8/12/20)

Act 13 Impact Fee:

Check 1096 - \$ 32,930.69 (7/17/20)
 Check 1097 - \$ 132.82 (7/17/20)
 Check 1098 - \$ 297.00 (7/23/20)
 Check 1099 - \$ 650.76 (7/23/20)
 Check 1100 - \$ 4,459.91 (8/5/20)
 Checks 1101 to 1104 - \$ 3,076.64 (8/13/20)

Crabapple:

ACH Payments: First Energy - \$ 41.02 (7/24/20)
 First Energy - \$ 17.03 (7/24/20)
 First Energy - \$ 116.11 (8/6/20)
 First Energy - \$ 96.65 (8/6/20)

Liquid Fuels:

Check 527 - \$ 50,574.42 (8/13/20)

Payroll Invoices:

Checks 6337 to 6338 - \$ 4,164.18 (7/28/20)
 Check 6342 - \$ 402.55 (8/13/20)

ACH Payments: Payroll Liabilities - \$ 1,335.09 (7/16/20)
 Payroll Liabilities - \$ 162.00 (7/16/20)
 Payroll Liabilities - \$ 2,785.42 (7/17/20)
 Payroll Liabilities - \$ 777.76 (7/20/20)
 Payroll Liabilities - \$ 77.42 (7/23/20)
 Payroll Liabilities - \$ 2,816.24 (7/24/20)
 Payroll Liabilities - \$ 745.58 (7/24/20)
 Payroll Liabilities - \$ 2,743.16 (7/31/20)

Payroll Liabilities - \$ 1,021.94 (8/5/20)
 Payroll Liabilities - \$ 3,471.68 (8/7/20)
 Payroll Liabilities - \$ 2,582.44 (8/14/20)
 Payroll Liabilities - \$ 715.77 (8/19/20)

Recreation:

Check 2887 - \$ 176.37 (7/22/20)

ACH Payments: MAWC - \$ 123.90 (7/17/20)
 MAWC - \$ 48.11 (7/17/20)
 First Energy - \$ 313.09 (7/24/20)
 First Energy - \$ 17.36 (7/24/20)
 First Energy - \$ 14.94 (7/24/20)
 Columbia Gas - \$ 33.81 (8/3/20)

MAWC - \$ 30.97 (8/19/20)
 MAWC - \$ 123.90 (8/19/20)

Reserve:

Check 2018 - \$ 6,500.00 (7/17/2020)

Street Light / Fire Hydrant:

ACH Payments: First Energy - \$ 2,224.25 (8/3/20)
 First Energy - \$ 603.80 (8/3/20)
 First Energy - \$ 379.87 (8/3/20)

Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to approve the following payrolls for payment:

Employees Payroll: 7/24/20 - \$ 12,177.55
 7/31/20 - \$ 11,800.12
 8/7/20 - \$ 14,134.00
 8/14/20 - \$ 11,056.43
 8/21/20 - \$ 10,764.61

Voting: Mr. Merdian, Mrs. Harvey, Mr. Petros; yes. Motion carried unanimously.

New / Old Business

The Herminie VFW 8427 will be holding a commemoration ceremony on September 2, 2020 at 4:00pm by laying a wreath at the Memorial located at the Herminie VFW. This is in recognition of the 75th Anniversary of the end of World War II and the sacrifices of the men and women who have served.

With no further business to come before the Board, Linda Harvey made a motion to adjourn, seconded by Mark Petros. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously. Meeting adjourned at 7:54pm.

Susan D. Leukhardt
Secretary-Treasurer